



Senior Accountant

We are currently looking for a Senior Accountant to join our Finance team. You will be responsible for the management, control and development of an allocated section of the Finance Dept as well as preparation of financial statements in accordance with required standards. You will also be responsible for delivery of monthly financial information and analysis to inform and guide sustainable business decisions and improvements and advising Operational and Senior Management Team on a range of financial issues.

About the Role

- *Management of Section and Functions of Finance Dept.* - Manage activities and output of section, manage / develop team, system approvals, implement new / enhanced statutory and management reporting processes.
- *Month End / Year End Financial Statement Creation* - Ensure deadlines are achieved, continuously improve processes for preparing financial statements, coordinate sections for reporting and period / year end close, coordinate statutory audit.
- *Project Work* - Develop and implement projects, identify and provide financial support to other depts, establish and maintain relationships in the Ricoh Family Group through group wide initiatives.
- *Financial Analysis / Budgeting* - Coordinate, plan and direct aspects of budgeting process, act as finance business partner for non finance members, revise standard costs, advise and agree cost down plans, review and challenge expense, indirect headcount and capex plans, prepare and present business plan / targets to management.
- *IT Systems* - Ensure accuracy of financial information in ERP / finance systems, operate as super user, identify and implement improvements and development of systems, test / deploy major system upgrades and changes.
- *Financial Controls / Compliance* - Ensure adherence and improvement of internal controls, engage and manage relationships with key external stakeholders, take leadership of internal and external audits and controls.

About the Person

You must have a proven ability in management and financial accounting, financial planning and analysis, group reporting, enterprise resource planning, management information systems and finance systems knowledge. You must also have a proven ability in both project and people management. Must be a strong communicator with persuasion and negotiation skills. Previous experience post qualification in the manufacturing sector is required.

You will be a graduate (or equivalent) in a finance or business related subject and fully qualified with either ACA, CIMA or ACCA.

What you can expect in return:

- Salary: £46,517 - £53,495
- Shift Pattern: Standard Days – 37 Hours Per Week (8.15am – 5.00pm Mon – Thu and 8.15am – 12.15pm Fri)
- Holidays: 251 Hours Per Year
- 2 x yearly bonuses, Private Medical Insurance, Income Protection and Executive Medical.

Please forward a comprehensive CV and a covering letter to:
Hannah.Spalding@ricoh-rpl.com