



Business Compliance Degree Apprenticeship

Ricoh UK Products Ltd, Priorslee, Telford, TF2 9NS

Are you a motivated, hard-working, innovative and ambitious individual with a passion for learning by doing? If the answer is "YES!" then apprenticeship at Ricoh could be right for you! Join us and you will learn from the best...

Apprenticeships with Ricoh

An apprenticeship with Ricoh is a fantastic opportunity for you to gain practical, industry experience and achieve qualifications relevant to your chosen career path – all whilst earning a wage! As an apprentice, you will develop your skills by working within a number of our key business areas specific to your programme and be supported by a designated mentor. A learning provider will also work with you to achieve academic qualifications and specialist skills which you can then transfer back into the workplace.

Business Compliance Degree Apprenticeship

During this 4-year programme, you will work alongside our Business Performance, QA & Compliance team to develop valuable skills and experience related to this apprenticeship pathway. You will develop auditing skills, and will learn how to conduct Quality, Environment, Health & Safety, Information Security, and the Responsible Business Alliance (RBA) audits to both procedure and ISO standard, and support in presenting audit findings to department managers. Following audits, you will work to explore potential corrective actions and follow these up with the relevant departments. This role will also involve monitoring and reporting on associated KPI's and supporting with third party audits. You will also support the close-out of compliance activities (e.g. regulation checks, incident investigation and procedure reviews). This programme is aimed at those who are keen to develop overall business awareness, with a specific focus in Auditing and Compliance. As part of this programme, apprentices will spend time with several other departments to help further their understanding of the wider business.

Entry Requirements

Applicants should have achieved or be predicted to achieve 3 A Level (or equivalent) qualifications at Grade C and above, ideally including Business.

Applicants should have also achieved 5 GCSE's at A* - C (or 4 - 9) including English and Maths.

Study Method

This apprenticeship will be delivered in partnership with Staffordshire University. Upon successful completion of this programme, you will achieve a Level 6 Chartered Manager Degree Apprenticeship, including BA (Hons) in Professional Management.

University study is delivered in block-release weeks for module launches (approximately 4 weeks per academic year) with weekly lectures taking place online.

You will be given time each week to dedicate towards working on university assignments/projects.

You will also receive additional workplace training relevant to your programme and opportunity to take part in wider company projects and team building activities.

We will also provide opportunity for you to undertake ISO and auditing qualifications.

Additional Information

Working hours: 8:15am - 5:00pm (Monday to Thursday) and 8:15am - 12:15pm (Friday)

Annual paid holiday entitlement

Starting salary: £14,527 per annum which increases annually as your skills develop

Investors in People 'Gold' status employer

Award winning apprenticeship programme

Excellent workplace benefits!

Start Date: Monday 1st September 2025

To apply visit: ukproducts.ricoh.com/careers

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