

**Please note:** We don't offer every apprenticeship every year. We encourage you to keep an eye on our [website](#) and follow us on social media to stay updated on the latest vacancies.

# FINANCE APPRENTICESHIP

*"At Ricoh, we empower individuals to find Fulfillment through Work by understanding and transforming how people work so we can unleash their potential and creativity to realise a sustainable future"*



## ADDITIONAL INFORMATION:



### Working Hours

8:15am - 5:00pm  
(Monday to Thursday)  
8:15am - 12:15pm (Friday)



### Accreditation

Investors in People  
'Gold' status  
employer.



### Salary

Starting salary of £14,527  
per annum with  
potential to grow as you  
gain more experience.



### OTHER

Paid holiday  
entitlement & excellent  
workplace benefits.

## WHY RICOH?

An apprenticeship with Ricoh is a fantastic opportunity to gain practical, industry experience and achieve qualifications relevant to your chosen career path - all whilst earning a wage! As an apprentice, you will develop your skills by working within a number of our key business areas specific to your programme and be supported by a designated mentor.

## DURATION

Our Finance apprenticeship is a 4 year programme.

## THE ROLE

The programme will mainly be spent working within the Management Accounting section of our Finance department, but will also involve short placements in Financial Accounting and other key business areas such as IT, HR, Business Planning and Manufacturing to help you gain a whole business understanding and develop key working relationship.

## QUALIFICATION

Over the course of your apprenticeship you will work towards achieving your Accounting and Taxation Professional Apprenticeship (Level 7) and Chartered Institute of Management Accountants (CIMA) qualification. You will be required to attend your study on a block release basis with the remainder of time spent at Ricoh to complete on-the-job training and develop workplace skills.

## ENTRY REQUIREMENTS



Applicants should have achieved / be predicted to achieve 2 A Levels (or equivalent) at A\* - C and must have achieved 5 GCSE's at A\* - C (or 4 - 9) including English, Maths and IT.

